

ST. CHARLES COMMUNITY ASSOCIATION

P.O. BOX 21664
LITTLE ROCK AR 72221-1664

Dear St. Charles, St. Michael and St. Thomas residents,

We are all looking forward to a safe and enjoyable summer. Attached you will find the community pool rules and party information for 2019. We encourage you to thoroughly read these and review them with your children as well.

We invite you to enjoy the facilities and help keep them in good condition. The pool is a great place to have a party. There will be several community-hosted events at the pool this summer—**Fiesta Lunch & KidsFest** (June 1), **Flip Flops & Fun Party** (July 13) and **First Fridays** (June 7, July 5 & August 2). The **St. Charles Sharks Swim Team** will be offered again for children ages 5 and up. These activities are a great way to meet neighbors and enjoy our community amenities.

We would like to point out a few items:

- Guest fees are **\$5 per adult guest per day (18 and over) and \$2 per child guest per day**. This fee applies to all guests (except for grandchildren when accompanied by resident grandparents). Exact payment is appreciated. This year we are offering a **Pre-Paid Guest Punch Card**. For \$20, residents can purchase a card that will pay for 10 adult or child guest visits. This is a great way for residents who bring guests often to save on guest fees. Punch cards can be purchased at the pool. Guests must be accompanied by residents.
- The daily guest limit is **four (4) per resident family** per day.
- Pool tags must be presented for admittance. Please be prepared to show these to the attendant on duty at the gate. Each person must have their own pool tag with **current 2019 sticker** for admittance to the facilities. To receive pool tags/stickers, all association dues and fees must be current through 2019.
- Limit of 4 children can be supervised by babysitters (age 14+).
- Children ages 11, 12 and 13 who want to attend the pool without an adult will be required to pass a lifeguard-administered swim test. Information on the **Advanced Youth Swim Test** is available at the pool. Wristbands will be provided to and should be worn by all passing the test.
- Pool party policies:
 - Pool party reservation forms must be completed and parties paid for in advance – bookings only take place at the pool.
 - After-hours parties are private. Maximum number of attendees is 100 people.
 - A 2-hour “pool hours” party option for 6 – 25 attendees may be available up to 6 p.m. on weekdays (subject to Pool Manager approval).
 - Pool managers have the authority to recommend the number of guards appropriate for each pool party based on the number and age of participants.
 - Pool party structure is subject to review/modification if needed during the summer.
- Contact pool managers for reservations, questions or issues regarding the pool facility. Communicate with pool management via: stcharleslrpool@hotmail.com or 224-8505 message line.

Please be sure to visit the St. Charles website (www.stcharleslr.com) and click on Pool News for updates pertaining to the pool.

Sincerely,

Tom Davis (President), Judy Houser (Vice-President), Heather Albright (Secretary), Aaron Brooks, Tom Dematti, Marybeth Dockery, Therese Green, Mary Jane Horn, Janet Logan and Olivia Pate.

ST. CHARLES COMMUNITY POOL

13100 ST. CHARLES BLVD.

PHONE: 501-224-8505

EMAIL: stcharleslrpool@hotmail.com

2019 Pool Managers:

Jenny McMennamy & Renee Casto

www.stcharleslr.com (see pool news section)

2019 POOL SEASON

OPENING DAY – SATURDAY, MAY 25, 2019

CLOSING DAY – LABOR DAY

MONDAY, SEPTEMBER 2, 2019

POOL HOURS

SUNDAY 1:00 PM – 8:00 PM

MON. TUES. THURS. FRI. SAT. 10:00 AM – 8:00 PM

WEDNESDAY NOON – 8:00 PM

HOURS WILL CHANGE IN AUGUST & SEPT.

POOL SUBJECT TO CLOSING WITHOUT WARNING

MEMBER REQUIREMENTS:

- All members (property owners of St. Charles, St. Michael and St. Thomas) with all association dues and fees paid and in good standing are eligible to use the St. Charles Community Swimming Pool Facilities, either daily or for private parties during specific hours when approved lifeguards are present.
- Swimming or use of the facility is not permitted unless lifeguards are on duty.
- Each daily pool user must possess a pool tag with 2019 sticker. No admittance without current pool tags.
- There is no member charge for initial issuance of pool tags.
- Replacements for lost pool tags are available with a new application and \$5.00 replacement fee per tag.
- Daily swimmers must present 2019 pool tags and sign pool register for each member and guest.
- Improper use of pool tags (i.e., using someone else's pool tag) is grounds for suspension from the pool.
- Party request forms are available at the pool office only.
- Be aware of the posted practice and meet schedules of St. Charles Swim Team. The team is granted priority use of designated areas of the pool during these scheduled activities.
- All participating members are responsible for the conduct of their household members and guest swimmers.
- All members are responsible for their own possessions and clean-up of their own litter.

ATTIRE, HEALTH AND SANITATION:

- Proper swimwear is required in the pool. Revealing swimwear is not allowed. Street clothes are not allowed in the water.
- Diaper age children must wear "Swim Diapers" while in the pool. No cloth or disposable diapers allowed.
- No tanning oils allowed. Swimmers with heavy oils and/or dirt are required to shower prior to entering the pool.
- Individuals with open sores, wounds or other communicable illnesses may not enter the pool or pool area.
- Lifeguards and pool managers are given discretion and authority in enforcing admission rules.

BEHAVIOR:

- Safety first! Any offender of safety rules will be subject to suspension of their pool privileges.
- Pool Manager and Lifeguard orders and instructions must be obeyed by all adults and children.
- Lifeguards should never be distracted from their safety duties by unnecessary conversation or activity.
- Verbal or other abuse of lifeguards will not be tolerated.
- Profanity, obscene gestures, or destruction/vandalism of property will not be tolerated.
- No running, horseplay, fighting or clinging/pulling on floating rope is allowed.
- Eating is allowed only in designated areas of the covered patio and wood deck.
- No glass of any kind allowed anywhere at the pool.
- No food allowed poolside. No gum is allowed.
- Lifeguard stands are off-limits at all times.
- Lifeguard personnel are authorized to remove any person from the pool for violation of rules or for conduct detrimental to the health and safety of others.
- Immediate suspension, for a period of time to be determined by the Board of Directors, will result from the use of illegal substances/illegal actions.
- Consequences for violations:
 1. First offense – warning by lifeguard or other pool official.
 2. Second offense – Prohibit use of pool for short period of time (30 minutes – 1 hour).
 3. Third offense – Dismissal from and denial of use of the pool for the remainder of that day. For more serious offenses, a 3-day suspension may be deemed appropriate. Suspensions are reported to the Executive Director.
 4. Fourth offense – Suspension for a longer period, subject to review and approval by the Board of Directors.

RULES:

- No smoking or vaping allowed on St. Charles property.
- No pets allowed.
- Skateboards, scooters, skates and bicycles are prohibited in the pool area.
- **Slide Rules:**
 - No head first sliding – feet first only.
 - No jumping or diving from slide.
 - Stay clear of the slide runway exit.
 - Children under 48” tall must be directly supervised by an adult at all times when using the slide or stairs.
 - Weight limit 275 lbs.
 - Make sure slide runway exit is unobstructed before descending.
 - One person on slide runway or steps at a time. One rider at a time.
 - No roughhousing on or near the slide.
 - Do not consume alcohol or drugs before or while using the slide.
 - Do not use slide if you are pregnant.
 - Non-swimmers shall not use the slide.
 - Hold on to the handrails at all times.
 - People with medical conditions should consult with their physician before using the slide.
- **Pool Toys:**
 - Staff may limit floatation devices, water guns or Super Soaker toys when pool is crowded.
 - Large rafts, inner tubes or other large unusual flotation devices are not allowed in the pool.
 - Facemasks, snorkels and personal flotation devices are not permitted in the deep end.
 - Generally, soft Nerf type toys are allowed, but not hard balls of any kind.
 - Responsible use of toys must be observed at all times.

CHILDREN:

All children under age 11 must be accompanied by an adult or responsible person 14 years old or older.

- Children ages 11, 12 and 13 who want to attend the pool without an adult must pass a lifeguard administered swim proficiency test (*Advanced Youth Swim Test*). Information on the test and times it is administered is available at the St. Charles Pool.
- Wristbands will be issued to all 11, 12 and 13 year olds who pass the swimming test. These wristbands are to be worn when they attend the pool alone.
- Children ages 11 and up may attend the pool alone once they pass the swimming proficiency test (*Advanced Youth Swim Test*), but may not bring guests unless accompanied by a resident adult age 14+.
- Children under five (5) or who cannot swim the width of the pool unaided, should remain within arms’ reach of parents/guardians at all times. Parents/guardians should maintain visual contact at all times with children under the age of ten (10).
- Children wearing inflatable swim aids will not be permitted in the deep end without direct parent/guardian supervision.
- Consider the use of water/swimming footwear due to the hot temperature of the pool deck.
- Babysitters:
 - A babysitter must be 14 years old, but is not required to pay the guest attendance fee.
 - Sitters must present the current pool tags for the children residents, and sign daily register and mark as “Babysitter.”
 - Sitters must attend to the children in their care at all times and not more than 4 children at one time.
 - Sitters may swim, but must supervise the children at all times.

LOST ARTICLES:

- The pool staff has no responsibility for personal articles left at the pool, pool house or park grounds.
- Owner name should be placed on all items brought to the pool area.
- Articles of swimwear, clothing, towels, toys or other items will be held for 14 days in Lost & Found.
- Unclaimed articles will be disposed of or contributed to a charitable organization.

POOL FACILITY:

- Pool Managers oversee the maintenance and staff required for facility operation.
- Office, equipment and storage rooms are reserved for managers, staff and lifeguard use only. Members, children and guests should not enter.
- The pool phone is not attended and will not be answered during swim times. Pool phone is for emergency use only.

GUEST RULES:

- A daily fee of \$5.00 per adult guest (18 and over) and \$2 per child guest is payable for each guest at time of entry. Exact amount appreciated.
- Member must present pool tag and sign in themselves and guest(s) at register.
- Adult host member must remain with their guests throughout their stay at the pool.
- Guest limit is four (4) per **resident family** per day.
- Grandchildren of resident grandparents should sign in as such but are not charged a guest fee. They are guests and must be accompanied by the host resident adult (grandparent) who remains with them at the pool.
- Pool personnel reserve the right to turn away guests, based on pool capacity for that day.

LIFEGUARD POOL OPERATION DUTIES:

- Last ten (10) minutes of every hour. Guards will signal time to exit pool for all swimmers under age 16. **Non-walking infants only** may remain in the pool with a parent/guardian during this time.
- Last hour (7:00-8:00pm) of each day. Guards will signal time to exit pool for all swimmers under age 16-unless directly supervised by parent/guardian.
- Lifeguards may not be stationed at the lifeguard stands during the specified times above while they must attend to pool operation duties. They are not available for direct pool supervision during these times.

PARTIES:

- **Policies:**
 1. Member Community Association account must be paid in full and in good standing.
 2. Complete pool party request form: select date, length of party and number of guests/number of lifeguards.
 3. Accept financial responsibility for damages by signing form.
 4. Make check payable to St. Charles Community Association for the desired party type to reserve date. No cash is accepted for party payments.
 5. Keep payment receipt as confirmation of party reservation.
 6. Wristbands will be issued for total number of members/guests indicated for a semi-private pool hours party.
- All reservations require completion of form, full payment and receipt BEFORE party request is confirmed.
- All reservations must be made in person at the pool. No reservations will be made by telephone or email.
- All reservations must be made at least 3 days in advance.
- Party cancellations will receive refunds only if cancellation notice is received by pool manager within 2 days in advance of event. Refunds requested due to weather circumstances will be determined by the pool managers on a case by case basis.
- Residents are responsible for restoring the cleanliness of the facility as well being financially responsible for any damages to the facility or property. Party clean-up must be complete by party end time or additional fees may apply.
- A host resident must be present during the entire duration of all parties. Parties exceeding the number limit will be
- Admission may not be charged for admittance to private/semi-private parties.
- **WEDNESDAY MORNING PARTY TIME**—Reserve 10:00 am to 11:30 am for a \$75 fee for up to 40 attendees (swimmers and non-swimmers). Non-resident guests should depart when the party is over at 11:30 a.m.
- **PRIVATE AFTER HOURS PARTY:**
 - Pool Manager final approval is required for the number of lifeguards designated for a particular party.
 - Private Pool Party rates are as follows. Maximum number of attendees is 100 total people.

2 hour party: 8 – 10 p.m./2 guards (up to 50 attendees)	\$145
2 hour party: 8 – 10 p.m./3 guards (50 – 100 attendees)	\$175
3 hour party: 8 – 11 p.m./2 guards (up to 50 attendees)	\$195
3 hour party: 8 – 11 p.m./3 guards (50 - 100 attendees)	\$240
- **SEMI-PRIVATE POOL HOURS PARTY:**
 - For small groups from 6 to a maximum of 25 members and/or guests during weekday daytime pool hours up to 2 hours in length. The number of party participants includes any combination of residents/non-residents and swimmers/non-swimmers, but cannot exceed 25. Party includes use of two umbrella tables on the deck and an extra portable table for food/gifts if desired.
 - \$75 party fee. Wristbands will be issued for number of attendees indicated.
 - Non-resident guests must depart at conclusion of the party.
 - All semi-private parties must end no later than 6:00 p.m. and are not currently available on weekends or holidays.
 - May not be available every day, subject to approval of Pool Manager.
- **ALL RULES AND POLICIES FOR DAILY POOL FACILITY USE ALSO APPLY TO PRIVATE AND SEMI-PRIVATE PARTIES.**
- Pool Managers will make decisions regarding pool closure due to weather conditions.
- The Board reserves the right to add, delete or amend these rules and policies as necessary.